

## **2724 Health and Safety Representative**

The position of Health and Safety Representative is open for applications from USW LU 2724 members. This will be a 2<sup>nd</sup> 2724 Health and Safety Representative working with Ian LeClair.

This is a full-time position and the salary will be carried forward from the successful applicant's current role.

The position is until August 31 2027 provided the incumbent continues to meet the position's requirements. This position may continue past then based on CBA negotiations

Applications shall be accompanied with a resume that outlines relevant safety experience, training, as well as all aspects of union involvement.

Written responses to questions may be a part of the interview process.

Please forward applications and resumes to [recsec2724@shaw.ca](mailto:recsec2724@shaw.ca) for consideration.

Applications must be received by January 20th 2025. The successful applicant will be selected by the Local Union (LU) 2724 executive.

### **Qualifications:**

- Must be a LU 2724 member in good standing.
- Must be dedicated to improving Health and Safety in the workplace.
- Willingness to work in the mill environment.
- Proficiency with Microsoft Office Suite.
- Willingness to be trained in Occupational disease claims and appeals with the W.S.I.B. (this portion of the job will require a significant amount of administrative duties)
- Willingness to be trained with regard to standard Health and Safety practices as established by the LU executive.
- Must be willing to present Health and Safety issues to the general membership as requested by the LU executive.

### **Duties:**

1. Participate in the LU 2724 Health and Safety committee monthly meeting.
2. As a Health and Safety representative for LU 2724 you will be expected to respond to calls after hours in the event of an emergency.
3. Participate as resource in the LU 2724 company committee quarterly meeting.

4. Act as Co-chair on committees and subcommittees Attend Monthly Department Meetings, Bi-Monthly Division meetings and Quarterly Steelworks Meetings to represent the LU- and Provide Update to LU 2724 Steelworks Co-Chair and Joint Health and Safety Committee:

You will be expected to participate in regular Health and Safety & House Keeping audits of the areas, reviews of the job safe practices and other requirements of being co-chair.

5. Act as a resource for the remainder of the monthly Joint Health and Safety meetings throughout the steelworks. (ex. Plate and Strip Hot Mill, DSPC, Cokemaking, etc.)

6. Representative for LU 2724 members regarding occupational disease issues (filing claims for items such as cancer, COPD, hearing loss, etc...)

7. Act as an appeal agent with regard to occupational disease claims which have been denied by the W.S.I.B.

8. Attend UMC meetings as a resource.

9. Investigate work refusals involving members of 2724.

10. Attend accident investigations, Near Miss and first treatment meetings involving 2724 members.

11. Attend F1-7 meetings involving 2724 members.

12. Participate in developing & delivering Safety training packages for 2724 members, including Supervisor training.

13. Attend and address LU 2724 issues at departmental off-sites.

14. General resource for 2724 members' safety concerns.

15. Perform safety over sight on major repair shifts and down days.

16. Act as a resource for pre-job safety requirements for down days and rebuilds.

17. Develop & deliver monthly report at the General membership meetings.

18. Develop a weekly report to be delivered to LU 2724 executive.

19. This position will work with LU 2724 Steelworks Co-Chair and report to the President of LU 2724.